Team Member Names: _____

Date: _____   Period: _____

Romeo & Juliet Project:
Action Plan and Presentation Confirmation Form

Directions: In this project, you apply the themes and issues within *Romeo and Juliet* to modern life and work on solutions to age-old problems that are presented in the play, including communicating with parents, dealing with peer pressure, maintaining self-control, making good decisions, combating hate crimes, and preventing suicide. Part of the assignment involves sharing your ideas and solutions with a wider audience than just your classmates. Use the information below to plan and document your presentation to an outside audience. Remember the following steps for any successful action plan:

Step 1: Determine what problem or issue you want to address.
Step 2: Plan what you can do to change it.
Step 3: Decide what resources you need.
Step 4: Act on your plan.
Step 5: Evaluate and celebrate your success!
(Source: www.nationaltcc.org/tcc/?pg=7064)

Preplanning
Problem or issue you want to address: _____

Targeted audience: _____

Ideas where you can find this audience: _____

_____

Possible contacts to set up a presentation: _____

Ideas for the presentation/ways your team can help make a difference: _____

_____

How you came to a decision about your project: _____

_____

Ways each member contributed to the discussion and initial research: _____

_____

Contribution—Use the following table to assess the percentage of work completed by each member in this phase of the project:

Name				
Percentage				

Planning

Type of presentation (What will you do?): _____

_____

_____

People who could help you: _____

Presentation date: _____

Expected audience and quantity: _____

Location: _____

Contact name and phone number: _____

Any "advertising" or publicity done to ensure a good-sized audience: _____

_____

Materials needed (computer, files, handouts, props, signs, and so forth): _____

_____

Describe meetings held outside of class if any (Were all members able to meet?):

_____

_____

Describe the ways each member contributed to the planning sessions (Who did what?): _____

_____

Contribution—Use the following table to assess the percentage of work completed by each member in this phase of the project:

Name				
Percentage				

Presentation

Description of the audience (such as all adults, children between ages 8-10, and so forth):

_____

Number of attendees: _____

Summary of experience (What did you do? How did it go? How well was it received? What kind of feedback did you get? Do you think it will make a difference?):

_____

_____

_____

_____

_____

Other comments: _____

_____

_____

Describe the ways each member contributed to the presentation (Who did what?):

_____

_____

Contribution—Use the following table to assess the percentage of work completed by each member in this phase of the project:

Name				
Percentage				

Parent/Guardian Confirmation

☐ The presentation was completed to an outside audience as is stated above.

Comments about the presentation or assignment: _____

_____

_____

_____

_____   _____
Signature of a team member's parent/guardian   Date