

Intel® Teach Elements - Frequently Asked Questions

For access to the most up-to-date support information, please visit the Intel *Teachers Engage* Community: <http://engage.intel.com> If you don't find your question below, please visit the thread: "[Ask an Expert about Elements](#)"

Technical

What do I need for optimal viewing of the Intel® Teach Elements courses?	2
How do I navigate to different lessons and activities in the course?	2
How do I keep track of my place in the course?	2
How do I know which version of Adobe Flash Player* I have?	2
How do I get the latest Adobe Flash Player?	2
My Elements course started to load but stopped and didn't finish loading?	2

Facilitation

What is the difference between a self-paced course and a facilitated course?	2
Is the Elements course appropriate for a teacher study group (such as a Professional Learning Community)?	3
Can I get college credit for this course?	3
What do I need to do to facilitate the course to others?	3
How do I get the facilitation materials?	3
What requirements are there for Intel Teach Elements Facilitation?	4
What support is there to help me facilitate Intel Teach Elements?	4
How/when do I report teachers trained?	4
Who can host Elements e-Learning Course on their own Web platform / in their own Learning Management System?	4
What file types will I receive to host online?	4
Can I copy your Moodle demo course to host in my Moodle Learning Management System?	5
Can I host resource documents (Action Plan Template, Intel® Teach Unit Plan template...) on my Web site, Wiki, etc...	5
What are the outcomes of the courses?	5
How long is a course?	6
Must I take the course online?	6
How do I give feedback on this course?	6
How do Facilitators track participants' completion and/or monitor quality?	6
How do the Intel Teach Elements courses differ from Intel Teach courses?	6
What's coming next in the Intel Teach Elements series?	7
What other resources does Intel have for educators?	7
My question isn't listed here or has not been answered – who can help?	7

Questions and Answers

Technical

What do I need for optimal viewing of the Intel® Teach Elements courses?

Please refer to the [Course Specifications](#) [Note: Adobe Flash Player 10.0* or later version is required]

How do I navigate to different lessons and activities in the course?

To move through lessons and activities in order, you can use the flashing next button at the bottom right side of the screen. Use the course menu button at the bottom left next to the progress bar, to display the menu. You expand and collapse the contents of each module to select and skip to specific lessons and activities anywhere in the course.

How do I keep track of my place in the course?

The course menu shows modules you have visited and completed. This tracking is stored in a Flash-based cookie that will display completed items in the menu when you return to the course if you access the course from the same computer. If you use a different computer, you will not see your items checked off. The cookie tracking is set to expire after 2 weeks of no access to the course. Also, the course does not keep track of your quiz answers. Quizzes were not intended as a test to “pass” the course, just a self check for understanding.

How do I know which version of Adobe Flash Player* I have?

Please click this link to check which version you have: <http://www.adobe.com/software/flash/about/>

How do I get the latest Adobe Flash Player?

Click this link to get the latest version: <http://get.adobe.com/flashplayer/>

My Elements course started to load but stopped and didn't finish loading?

There are several things that may cause this. Try the suggestions below and re-launch the course:

- Check the Adobe Flash Player* version you have running (see the [question above](#) to see how to determine the version you have and how to get the latest version)
- Check that your browser meets the browser recommendations in the [Course Specifications](#)
- Your browser cache may need to be cleared – [follow the steps here](#) (attached in email)

Facilitation

What is the difference between a self-paced course and a facilitated course?

Self-paced courses allow teachers to work on their own schedule at their own pace, complete any or all selected activities they choose, and complete Action Planning activities to the depth they need. Teachers taking a facilitated course will have a schedule to follow and additional sharing and support from colleagues in group discussions with guidance of a facilitator. In a facilitated course, teachers may receive certificates of completion and/or continuing education credit from the organization offering the facilitated course. The self-paced course does not provide certificates or offer credit.

Is the Elements course appropriate for a teacher study group (such as a Professional Learning Community)?

Yes, Elements courses are ideal for teacher study groups. Professional Learning Communities can meet to discuss and share their action plan progress periodically as they work through the e-learning modules of the course independently.

Can I get college credit for this course?

The *Intel® Teach Elements* courses are available at www.intel.com/education/elements as self-paced courses with no credit for course completion.

However, Intel is providing this course to education organizations in the hope they will offer credit. Intel Teach Affiliates (ITAs), school districts, colleges of education, and other education agencies may offer facilitated courses and approve credit for those who complete a course (see www.intel.com/education/elements for more information on facilitated delivery options), or contact your Intel Teach Affiliate with questions ([select your state in the drop down](#)).

Intel has no certification requirement to facilitate the course, however, Intel Teach Affiliates (ITAs), school districts, colleges of education, and other education agencies may require certification for instructors they authorize to deliver facilitated courses. Teachers who meet the following qualifications will be prepared to facilitate the Intel Teach Elements courses effectively:

What do I need to do to facilitate the course to others?

There is no certification requirement to facilitate the course. Teachers who meet the following qualifications will be prepared to facilitate an Intel Teach Elements course effectively:

- 1) Familiarity with the course topic, technology integration, student-centered assessment practices, and questioning strategies
- 2) Prior experience with facilitating technology integration courses for teachers
- 3) Online facilitation training and experience (if facilitating online, or co-facilitating with an experienced online facilitator)
- 4) Experience the e-learning course thoroughly
 - a. Review the supporting resource files
 - b. Take all quizzes, intentionally trying to get correct and incorrect answers
 - c. Complete the Action Plan
 - d. Register for a Facilitation Guide at the *Facilitation* link off of www.intel.com/education/elements
 - e. Visit the Intel *Teachers Engage* Community <http://engage.intel.com> to learn from and share with a worldwide network of educators (ask an expert about Elements: <http://engage.intel.com/thread/2667>)

ALL facilitators are asked to report teachers trained to teacher.training@intel.com or at <http://teachonline.intel.com/elements>

Intel® Teach Master Teachers already meet qualifications one and two above to facilitate this course.

How do I get the facilitation materials?

Visit <http://teachonline.intel.com/elements> and complete the quick registration and agree to the *Terms of Use* to download the Facilitation Guide or to apply for your license to download the e-learning course files and facilitation scripts (if you have an approved license agreement, and need access to another course's files, email [Customer Support](#)).

Intel provides two options for facilitation materials, select based on your course delivery design:

1. *Intel provides a Facilitation Guide (PDF):* you will access the e-learning course or order free CDs at www.intel.com/education/elements

This option is available to qualified education agencies and individuals.

Intel provides a print-ready guide that includes general facilitation strategies along with prompts for discussions, small group work, and sharing.

2. *Intel provides facilitation materials for hosting in your Web environment*

This option is available to legally constituted public or private education agencies that offer professional development to K-12 teachers. Individuals, consultants and business entities are not eligible to apply. Following a simple application and approval process, Intel will grant a two-year, renewable and royalty-free license for use of the facilitation materials and e-learning content.

An individual with sufficient permissions, capacity, consents and authority to enter into this license agreement must sign on behalf of the qualified agency or organization.

With this option, you integrate a facilitated course into your Learning Management System or host in your education portal. Intel provides a location to download the e-learning course files and facilitation scripts. Intel also provides a link to a sample online course as an example to support the adaptation of the course on your own platform. Intel will not provide technical support with this option: you are responsible for loading, hosting, and maintaining the course.

What requirements are there for Intel Teach Elements Facilitation?

With Intel Teach Elements courses, you determine the course design.

- The facilitation content is flexible with several optional activities. You can modify or add your own activities.
- Course format is a local design decision. You may deliver a facilitated course from fully face-to-face, fully online, or as a hybrid that incorporates both face-to-face and online delivery.
- The length of a facilitated course is flexible and determined by your program needs. While the total facilitation content covers 8 hours, there are sample schedules the facilitator may choose to follow or adapt.
- You are permitted to use this content and charge reasonable fees for delivering your course, with the understanding that teachers will receive continuing education credit, based on local requirements.

What support is there to help me facilitate Intel Teach Elements?

The Intel Teach *Teachers Engage Online Community* has a section dedicated to bringing facilitators together to share best practices. Registration is free, and all educators are welcome to join.

- Learn more about the community at <http://engage.intel.com>
- Ask an expert about Elements: <http://engage.intel.com/thread/2667>

How/when do I report teachers trained?

Please report all teachers you trained upon completion of each course

at <http://teachonline.intel.com/elements> (register, if you haven't, then find the link at the top left of the page or within the page "Report Your Trainings").

Or, you may email [Customer Support](#).

Who can host Elements e-Learning Course on their own Web platform / in their own Learning Management System?

Intel provides the e-Learning course files for hosting online to education agencies who sign a License Agreement and agree to all terms (review the Terms of Use at <http://teachonline.intel.com/elements>)

What file types will I receive to host online?

The eLearning course is a stand-alone set of files. You will download a 58 MB zip folder containing the production code which includes all necessary HTML, SWF (Flash), and XML data files to host your version of the course.

Can I copy your Moodle demo course to host in my Moodle Learning Management System?

We provide the demo course just as a sample to anyone licensed to host the online files in their Web environment. In the demo course we use custom modules, themes and course formats that are not in the core Moodle codebase. Even if you use Moodle, it's not as simple as restoring a backup of our sample course. If you are licensed to host the course, you can use the scripts provided on the licensing site to create your own version in Moodle.

Can I host resource documents (Action Plan Template, Intel® Teach Unit Plan template...) on my Web site, Wiki, etc...

If you have agreed to the Terms of Use for the Facilitation Guide or a License Agreement for the online files, you may post resources found within the Elements course to your password-protected site provided it is only available to your course participants. You may not share the Facilitation Guide with other participants or Facilitators. You are welcome to link to resources available on www.intel.com/teachers or www.intel.com/education but you may not host them without written permission from Intel.

What are the outcomes of the courses?

The ***Project-Based Approaches*** course provides information and tools you need to engage your students in projects and enhance their learning.

Specifically, you will:

- See a variety of projects and explore the characteristics and benefits of projects
- Learn how to use project design steps to plan projects
- Integrate assessment throughout projects to ensure students' success
- Learn how to manage a project-based classroom
- Plan project-based instruction to support student learning

You will complete a personalized Action Plan that applies the project-based learning concepts to your own classroom in practical ways. A variety of documents and tools are available to download and customize for a project in your classroom.

The ***Assessment of 21st Century Skills*** course offers an in-depth look at assessment that meets the needs of 21st century teaching and learning. In this course, you see how assessment strategies can benefit your teaching practices and students' learning. You'll learn how to plan, develop, and manage student-centered assessment.

Specifically, you will:

- Learn how to plan assessment around standards and 21st century skills
- Develop an assessment plan
- Create assessments for a project or unit
- Learn how to manage ongoing assessment
- Plan how to use assessment data

You will have opportunities to apply the assessment concepts with action planning exercises.

The ***Collaboration in the Digital Classroom*** course provides an in-depth look at collaboration with a focus on online collaborative tools. In this course, you will see how collaboration helps students develop 21st century thinking skills, deepen content understanding, and prepare them for the global world. You'll learn how to plan and manage collaboration activities that integrate online collaborative tools—increasingly part of our globally connected workplaces.

- Understand the benefits and challenges of a collaborative classroom
- Investigate strategies to help students become skilled digital collaborators
- Review different types of Web-based tools and how they can support collaboration / Learn how to find and choose the best tools for the job
- Learn how to manage and support collaborators
- Understand and promote ethical, appropriate and safe online behavior
- Prepare for unexpected challenges that can occur with online collaboration and technology

The course offers opportunities to apply the collaboration concepts with action planning exercises.

Educational Leadership in the 21st Century provides an interactive e-learning experience that explores school leadership in our students' technological 21st century world. As a school leader you will review best

practices, examine leadership behaviors, and develop strategies to better support your teachers with effective technology integration for student achievement. Extension activities provide opportunities to explore topics of interest related to technology for learning.

- Understand how leaders can impact 21st century education by using standards to guide administrative actions and decisions.
- Explore effective professional development ideas for technology integration.
- Investigate online tools to support collaboration and communication.
- Consider policies and practices to ensure safe and ethical online experiences.
- Consider the possibilities of new, more mobile technologies and online access.
- Explore the benefits and challenges of online learning.
- Investigate the features and advantages of electronic textbooks.

How long is a course?

The length of the course will vary depending on whether you are taking a self-study or facilitated course and on the number of optional activities you complete.

- *E-learning Course*: 4-5 hours of individual work, learning the concepts of project-based learning through interactive tutorials and exercises
- *Action Planning*: 8-12 hours of individual work, applying project-based approaches to one's own classroom
- *Facilitated Discussions*: 5-8 hours of sharing ideas with other teachers and giving feedback on action plans

Must I take the course online?

You may take the course offline from CD. Some references link to external sites, but the complete e-Learning course and course resources are available on CD.

Order free CDs at www.intel.com/education/elements.

How do I give feedback on this course?

Please help Intel improve Intel Teach Elements courses by providing your feedback through an online evaluation. You will find the surveys at www.intel.com/education/elements

We truly value your input and appreciate the time you spend completing these short evaluations.

How do Facilitators track participants' completion and/or monitor quality?

Monitoring and approving acceptable course completion is a local decision.

How do the Intel Teach Elements courses differ from Intel Teach courses?

Intel® Teach courses (Intel Teach Essentials Course and Intel Teach Thinking with Technology Course) are free, research-proven professional development courses delivered through a scalable train-the-trainer model that establishes a peer mentor network for ongoing local support and collaboration. Your state or large city district may offer Intel Teach courses.

- Visit www.intel.com/education/teach/us to learn about the courses and click *Get Involved* to find contact information for your area.
- Visit www.intel.com/education/evidenceofimpact to view external evaluation reports

Intel Teach Elements courses are shorter professional development courses that stand alone and also complement Intel Teach courses by extending core concepts related to 21st century learning. Delivery format is both self-paced for anyone, anytime and facilitated where local education agencies offer courses as part of their professional development programs. Intel provides the e-learning content online or on free CDs. Education agencies are encouraged to deliver facilitated versions of their own design and may charge a reasonable fee to cover their costs, provided they provide credit to participants. Intel offers a Facilitation Guide to facilitators who register and agree to the terms of use at www.intel.com/education/elements/facilitate.

What's coming next in the Intel Teach Elements series?

Next to come is *Thinking Critically with Data*. Subsequent courses in the series are not yet determined, so if you have a preference for a topic, be sure to vote when you complete the course evaluation.

What other resources does Intel have for educators?

Visit www.intel.com/teachers to find free online tools and resources for K-12 educators.

Visit www.intel.com/education/teach to learn more about Intel Teach.

If you order the free CD, you will also receive the Intel® Education *Help Guide*, an online tool designed for teachers and students to learn a wide variety of technology skills through step-by-step instructions).

My question isn't listed here or has not been answered – who can help?

Please email Intel® Education Customer Support through the [Contact Education](#) link on our Web site.